

Information for the wedding of

_____ and _____

Date and time of wedding: _____

Date and time of wedding rehearsal: _____

Location of wedding: _____

Wedding officiant: Pastor Vierkant or Other: _____
(If you choose an officiant other than Pastor Vierkant you selection must be approved by Pastor Vierkant and The St. Andrew Board of Elders at least 6 weeks before the wedding date)

Wedding accompanist: Marlene Frey or Other: _____
(If you choose an accompanist other than Marlene Frey you selection must be approved by Pastor Vierkant and The St. Andrew Board of Elders at least 6 weeks before the wedding date)

Name of vocalist: _____
(All vocal selections must be approved by Pastor Vierkant, Marlene Frey and the St. Andrew Board of Elders at Least 6 weeks before the wedding date)

Names of instrumental selections: _____

Name(s) of vocal selection(s): _____

Pre-marital counselling dates: _____

We desire to borrow the Unity Candle holder: Yes/ No

We desire to borrow the Wedding Banner: Yes/ No

Wedding Bulletin Options:

We will order and pay for the Wedding Bulletin blanks and print our own wedding bulletins.

(I understand that before we print these Wedding Bulletins we must send Pastor Vierkant a draft of this bulletin for possible corrections and approval. We will not print these bulletins until we have his approval.)

We want St. Andrew to set up and print our Wedding Bulletins. So that they may do this, we will order and pay for the bulletin blanks. We will bring them and our complete information to St. Andrew at least 1 week before the wedding date. We agree to compensate St. Andrew for this extra service.

\$25.00 for 100 printed bulletins \$35.00 for 200 \$45.00 for 300

Both the St. Andrew Lutheran Church Wedding Information Sheet and this sheet have been given to us. These sheets have been explained to us. We understand the provisions and agree to abide by those provisions. We agree to give the appropriate donations or compensations to St. Andrew Lutheran Church, Pastor Vierkant, Marlene Frey, our vocalist and any other party no later than the day before our wedding. We will put significant effort into this service and its preparations.

_____ & _____
(Signatures and date)

Wedding Timeline Checklist

___ Meet with Pastor Vierkant to:

- ❖ Discuss whether we desire the kind of wedding that Pastor and St. Andrew provide.
- ❖ Discuss both sides of the St. Andrew Wedding Information sheet and this sheet.
- ❖ Mark on the church calendar the dates and times of the wedding and wedding rehearsal.
- ❖ Pick up for completion and signatures a Building Use Application if we choose to have a wedding rehearsal meal at St. Andrew the day of our wedding rehearsal.
- ❖ Pick up two copies of the Pre-Marital Awareness Inventory.
- ❖ Pick up a copy of the Suggested Wedding Service Readings.

___ Schedule and attend **Pre-Marital Counseling meetings** to take place at St. Andrew on:

___ Fill out (individually) the **Pre-Marital Awareness Inventory**. Once both parties have completed their forms, talk to each other about the issues brought up. Bring this completed form to every pre-marital meeting.

___ Meet with Marlene Frey to plan the **wedding music**. Write down the music information. Ask her about any extra cost for music purchase, rehearsals, etc.

___ Visit www.cph.org online and look at the **wedding bulletin** blanks provided by Concordia Publishing House. Order and pay for these bulletin blanks so that they arrive at least one month before the wedding (We understand that any bulletin blanks not ordered from Concordia Publishing House have to be approved by Pastor Vierkant and the St. Andrew Board of Elders at least 6 weeks before the wedding date.)

___ Purchase **candles** for the Unity Candle holder. Bring them to church the day of the wedding rehearsal.

___ Go to the courthouse and purchase the Wedding Certificate. Bring this to church the day of the wedding rehearsal. (See <http://www.co.washington.wi.us/departments.Impl?mdl=departments.mdl&ID=CLK> if yours is a Washington County wedding.)

___ Either print the wedding bulletins (after sending Pastor a draft for correction and approval) or bring the bulletin blanks and all your bulletin information to the church office **at least one week before the date of the wedding!**

___ Arrange with the church office for the delivery of wedding flowers. Also make arrangements for opening the church the day of the wedding – and for cleaning the church after the wedding is over.

___ Attend the wedding rehearsal and make sure all wedding participants are there on time. Bring to this rehearsal: the wedding certificate, the unity candles, several printed Wedding Bulletins, strip maps (how to get from St. Andrew to the wedding reception) and the donations or compensations for: St. Andrew Lutheran Church (wedding usage \$200 or ____, cleaning \$40 or ____, bulletin preparation \$25, \$35 or \$45, Pastor Vierkant \$200 or ____, Marlene Frey \$150 or ____ or any vocalist \$____. Those who are providing services for our wedding are to be compensated **no later than** the day before your wedding.

___ Now that everything has been planned and prepared, be on time for the wedding. Everyone in the wedding party needs to be at St. Andrew for the wedding by _____

___ Enjoy having your picture taken and the wedding reception. **Congratulations and stay close to God!**